

**IODP Management International, Inc.**  
**Management Forum**  
**Salt Lake City, Utah**  
**March 29-30, 2006**

**Recommendations**

**Culture**

1. It is recognized that some nations, in particular the Japanese, find themselves at a disadvantage in participating in committee work in IODP. Together with other PMOs, J-DESC should produce a tutorial guide for panel/committee chairs and other participants. Other 'committee training' could also be undertaken by Japanese committee/panel members.

Action By: PMOs, JDESC lead  
Deadline: TBD

2. As part of the 'Guide to IODP,' IODP-MI should emphasize the different operational practices necessitated by the 3 platforms. IOs, particularly CDEX and ESO, need to take every opportunity to educate the science community regarding their operations.

Action By: IODP-MI staff  
Deadline: September 30, 2006

3. It is recognized that social interaction can make a great contribution to international understanding. In planning IODP meetings, organizers are encouraged to take steps to maximize mixing between participants of different nations, both within and outside formal proceedings.

Action By: Meeting organizers  
Deadline: As meetings are held

**Education and Outreach**

**1. Better integration of outreach in IODP**  
**Recommendation on media outreach :**

IODP-MI to write a letter to all program entities (IOs, national offices) urging them to regularly convey a primary message about IODP in addition to secondary national

messages about their own institutional involvement in the program. This letter also will include a recommendation to direct staff who work with journalists to note that IODP participation should be a key message. [This emphasis may require editing of stock language to indicate that IODP is an international research program adopted by 20 nations.]

The intent of this recommendation is to :

- Gain recognition among IODP program partners, leaders, and participants that there is a shift in emphasis when promoting IODP activities as opposed to institutional outreach
- Gain consensus that IODP is agreed upon as a key message to convey to journalists writing a story about scientific ocean drilling research and IODP expeditions.

Action By: IODP-MI Director of Communications to write draft for the IODP-MI President  
Deadline: May 31, 2006

**2. Target E&O activities to inform and raise awareness in scientific, engineering, and other related professional communities, as a priority.**

Action By: Feedback from E&O Task Force  
Deadline: October 31, 2006

**3. Develop educational website material that can be used by university teachers, with community input, and allocate three months salary for a scientist/editor to compile the required content.**

Action By: IODP-MI Director of Communications - lead  
Deadline: September 30, 2006

Note: Many of the overarching issues of integrating E&O between IODP-MI and the IOs are addressed in the FY 2007 Annual Program Plan. This is the first year that E&O will be integrated program wide with goals, objectives, roles and responsibilities, including relationships.

## **Funding and Industry Relations**

A lengthy discussion was held on both topics that somewhat dovetailed at the end. The recommendation was made to explore using an outside professional to advance IODP's objectives with industry and funding. This professional would provide a proposal on IODP's options on working with industry and on possible funding alternatives.

Action By: IODP-MI President  
Deadline: June 30, 2006

## **Mission Implementation Plan**

The IODP Management Forum discussed the Mission Implementation Plan during its meeting Salt Lake City, March 29-30. This plan, formulated by the IODP SAS based on input from various sources, has been, via an email vote, approved by SPC and SPPOC. We are forwarding this plan with our endorsement of the fundamental principals and request approval by the IODP-MI Board of Governors for immediate implementation.

The Management Forum unanimously agrees to the principles outlined in this SAS implementation plan. The Forum also recognizes the need for certain future clarification and removal of redundancies and expect development of more detailed implementation steps to be finalized by the SASEC (formerly SPPOC) meeting of July 2006. The document defines the role of a "shou" ("small" in Japanese) committee (members from SASEC, SPC, SSSP, IODP-MI) that will: (1) refine the document; (2) provide a more detailed process for future mission designation and related issues with further guidance to IODP on how missions are selected.

In the MF discussions, future IODP workshops were considered essential for full implementation of the mission concept. The IODP management forum would also like to emphasize the important role that workshops and missions can play in broadening of the scientific constituency of IODP, including increased participation of young scientists and coaching of a new generation of scientific leadership within IODP.

The general goals of workshops have been expressed as follows:

- Utilize workshops for long-range planning
- Formulate missions and other proposals based on workshops
- Develop and publish syntheses of our successes based on workshops
- Encourage participation of other communities with shared scientific goals

Action By: IODP-MI President and Small Group  
Deadline: Based on approved plan time line